

Business Meeting Agenda

Borough of West Reading Council
 Wednesday, May 20, 2026 – 7:00 p.m.

1.	Call to Order, Pledge of Allegiance, Roll Call ___ Ryan Lineaweaver, President ___ Denise Drobnick, Pro-Tem ___ Zanna Leiendecker, Member ___ Justin Choate, Member ___ Daniel Becker, Solicitor ___ Patrick Kaag, Vice President ___ Bethany Bower, Member ___ Vicki Haller Graff, Member ___ Samantha Kaag, Mayor ___ Randall Miller, Borough Manager
2.	Executive Session: <i>Borough Council will meet in executive session on Wednesday, May 20, 2026, at 6:00 p.m. to discuss labor negotiations and personnel matters.</i>
3.	Agenda Amendments a. Magisterial District Judge Office – Consideration to include an action item under the Police Department Report to draft a letter expressing concerns about closing the local Magisterial District Judge Office.
4.	Public Comment: <i>*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email, and include your name and address.</i>
5.	Approval of Minutes a. April 21, 2026 – Regular Meeting b. April 21, 2026 – Public Hearing 1) Action Item: <i>Consideration to approve the minutes.</i>
6.	Ordinances / Resolutions a. Ordinance 1207 Special Event/Public Gathering 1) Action Item: <i>Consideration of adopting amendments to include regulations pertaining to bar crawl or similar alcohol related events.</i>
7.	Consultants' Reports a. Solicitor's Report b. Engineer's Report 1) Action Item: <i>Consideration of authorizing the Borough Manager and Systems Design Engineering, Inc., to submit a funding commitment letter for a PEMA grant to fund 25% of streambank stabilization and replacement costs for two pedestrian bridges in the park area.</i> 2) Action Item: <i>Consideration of ratifying a letter of intent submission for the Berks County Community Foundation Met-Ed Energy Grant and authorization of the submission of the final application.</i>
8.	Council President Report
9.	Borough Manager Report 1) Action Item: <i>Consideration of accepting a letter of resignation from Council Member Zanna Leiendecker.</i> 2) Action Item: <i>Consideration of appointing a member to the Personnel Committee.</i> 3) Action Item: <i>Consideration of entering into a three-year contract with Maillie, LLC to conduct DCED audits.</i> 4) Action Item: <i>Consideration of accepting the municipal notification of a combined remedial investigation report and cleanup plan for 100-118 Franklin Street.</i>
10.	Mayor's Report
11.	Department Reports a. Police Department 1) Action Item: <i>Consideration of authorizing the Chief of Police to apply for a Pennsylvania Commission on Crime and Delinquency grant to upgrade technology in the police department.</i> 2) Action Item: <i>Consideration of authorizing the Chief of Police to apply for a grant from Norfolk Southern to fund the purchase of a drone.</i>

	<p>3) Action Item: Consideration of identifying a funding source to purchase a radar device to conduct traffic studies.</p> <p>b. Public Works 1) Action Item: Consideration of hiring summer help.</p> <p>c. Fire Department</p> <p>d. Code Department</p> <p>e. West Reading Community Revitalization Foundation Report</p>
12.	<p>Committee / Commission Reports</p> <p>a. Recreation Commission – May 5, 2026 1) Action Item: Consideration of approving the list of hire and rehire pool seasonal staff. 2) Action Item: Consideration of entering into a concession stand agreement with Salsa Burrito.</p> <p>b. Planning Commission – May 6, 2026 – Canceled</p> <p>c. Economic Development Committee – May 11, 2026</p> <p>d. Environmental Advisory Council – April 27, 2026</p> <p>e. Traffic & Infrastructure Committee – May 13, 2026 1) Action Item: Consideration of entering into a Right-of-Way Agreement with Back 9 Realty, LLC, property owner of 559 Penn Avenue, and approval of the construction of three ADA ramps on North Sixth Avenue. 2) Action Item: Consideration of amending the January 20, 2026, Systems Design Engineering, Inc., approved design proposal to include an additional \$1,000 for a stairway-landing-type crossing from the Gage Personnel parking lot to the Reading Avenue sidewalk.</p> <p>f. Shade Tree Commission – May 4, 2026</p> <p>g. Safety Committee – May 11, 2026</p> <p>h. Finance Committee – May 14, 2026 – Canceled</p>
13.	<p>Treasurer’s Report</p> <p>a. Transfer of Funds 1) Action Item: Consideration of approving the transfer of \$1,000,000 from the M&T General Fund to PLGIT PRIME. 2) Action Item: Consideration of approving the transfer of \$2,000,000 from PLGIT PRIME to invest in PLGIT TERM for 150 days at approximately 3.82% interest.</p> <p>b. Financial Statement – 4 months ending 4/30/2026</p> <p>c. Payment Approval Report – 4/22/26 to 5/14/26 & 5/15/26 to 5/20/26 1) Action Item: Consideration to approve the financial statement ending 4/30/26 and payment approval reports of 4/22/26 through 5/20/26.</p>
14.	<p>Public Comment</p>
15.	<p>Adjournment</p>