

**BOROUGH OF WEST READING
BOROUGH COUNCIL MEETING**

April 21, 2026 – 7:00 p.m.

West Reading Borough Council held its regular monthly meeting at Borough Hall on Tuesday, April 21, 2026 with the following persons present: Council President Ryan Lineaweaver; Council Vice President Patrick Kaag; Council Pro-Tem Denise Drobnick; Council Members Bethany Bower, Zanna Leiendecker, and Vicki Haller Graff; Mayor Samantha Kaag; Solicitor Daniel Becker; Engineer Pamela Stevens; Chief of Police Richard Tornielli; Code Department Manager & Fire Chief Chad Moyer; Public Works Director Kerry Grassley; Recreation Director Michael Esterly; Borough Manager Randall Miller; Borough Secretary Cynthia Madeira. Council Member Justin Choate was unable to attend.

VISITORS:

James Rogers, Resident	Suzanne Thompson, Resident
Karen Livingood, Resident	James Keller, Resident
Maureen Hasty, Resident	Christopher Herr, Maillie, LLP
Angela Scandone, Maillie, LLP	Charles Aden, Resident & State Representative Constituent Services

1. **CALL TO ORDER:** Council President Ryan Lineaweaver called the meeting to order at 7:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.
2. **PRESENTATION:** Christopher Herr introduced himself as a partner of Maillie, and Angela Scandone, who is the manager running the day-to-day operation, is here to answer any questions that may arise. Results of the 2025 audit were presented. The auditor's report expressed a qualified and adverse opinion on the financial statements of the borough. The qualification stems from the lack of an accounting of capital assets. Accounting for the cost and depreciation of all borough buildings, vehicles, equipment, infrastructure, roads, etc., is unavailable. Mr. Herr stated that this is not unusual for a municipality of this size. The borough reports within the regulatory DCED template, which does not require this type of reporting. There were no instances of noncompliance or any findings during the 2025 audit. Internal accounting controls and journal entries were reviewed. Mr. Herr reported that it is very rare and exceptional to have no audit adjustments throughout the year.

Funding of the pension plans and Minimum Municipal Obligations (MMO) had a good year. The police plan had a 13.7% rate of return, rising from 75% funded to 80% funded. The non-uniform plan, which was frozen in 2014, is overfunded. It rose from 168% funded to 178% funded. The police MMO for pensions was roughly \$500,000, and the non-uniform pension was \$0 due to the plan's overfunded status.

Total revenues for the year 2025 were marginally lower than 2024, dropping from \$12.6 million to \$12.5 million. Revenue from taxes dropped from \$4.2 million to \$4.1 million, a \$23,000 decrease. The decrease came from Business Privilege and Local Services Taxes. Water system revenues increased from \$2.2 million to \$2.5 million due to higher rates in 2025 compared with 2024. Sewer charges were down by roughly \$40,000, thought to be due to the timing of receipts.

Expenditures were down by roughly \$300,000 in 2025 compared to 2024. Public safety, which is mostly the police department, is virtually flat at about \$4.1 million. Public Works, parking, and water expenses increased by \$200,000, while repair, maintenance, and vehicle purchases decreased by \$300,000, which is a net decrease of \$100,000. Solid waste and sewer increased by \$100,000, primarily due to contracted trash service fees. Highway and streets increased from \$2.1 million to \$2.25 million,

about \$150,000 due to streetlight and Green Light-Go expenses. Community development saw the biggest decrease based on the purchase of 433 Penn Avenue in 2024.

A review of fund balance trends shows a stable General Fund balance of \$3.4 million. The Enterprise Funds for water, sewer, and solid waste have been on an upward trajectory over the past three years, rising from \$2 million to \$3.2 million by the end of 2025. Other Government Funds for capital projects, street work, electricity, and liquid fuels vary by project.

Overall, Mr. Herr noted a very stable, good audit and offered to answer any questions. There were no questions, and Ms. Leiendecker thanked the team. Mr. Herr noted that we are out of contract and expressed hope that we would renew. Mrs. Rentschler stated that we can eliminate the tax collector audit process now that the county oversees real estate taxes. This would lower the contract amount to \$17,500 for the 2026 audit, with \$500 increases for 2027 and 2028. Mr. Herr indicated that an audit of real estate taxes would review assessed values and tax rates, but not a separate audit of tax collection.

Mr. Herr and Ms. Scandone departed the meeting at 7:13 p.m.

3. **EXECUTIVE SESSION:** There was no executive session held this evening.

4. **AGENDA AMENDMENTS:** There were no amendments to the agenda.

5. **PUBLIC COMMENT:**

Mr. Rogers noted that in his research on Business Privilege Taxes in conjunction with the county tax records for the Doctor's Office Building, which is classified as a commercial building, and listed as a partial exemption. After reviewing the directory, he felt there were businesses in this building that would be subject to taxation. It was confirmed that approximately 10% of the building is taxable.

Mr. Aden reminded everyone of the services provided by the state representative's office, such as tax rebate assistance, especially for seniors. He also offered to provide letters of support for grant funding applications.

6. **APPROVAL OF COUNCIL MINUTES:**

Motion to approve March 17, 2026, regular meeting minutes, March 24, 2026, second meeting minutes, and April 7, 2026, special meeting minutes, with a small correction to the list of visitors. **Moved** by Mr. Kaag and seconded by Ms. Bower. **Motion carried 6-0.**

7. **ORDINANCES/RESOLUTIONS:**

a. **Ordinance – Special Event/Public Gathering** – Revisions relating to bar crawl and wine walk type events have been drafted and recommended by the Special Event Committee to require the designation of a responsible party to oversee the safety and cleanliness of these events. The designee would be required to meet with the Chief of Police to create a public safety plan, to fund any expenses incurred by the borough for the event, and to provide a certificate of insurance for the event. Failure to operate responsibly would result in the denial of future event requests.

Motion to authorize the advertisement of amendments to include regulations pertaining to bar crawl or similar alcohol related events. **Moved** by Mr. Kaag and seconded by Ms. Graff. **Motion carried 6-0.**

b. **Ordinance 1205 Local Economic Revitalization Tax Assistance (LERTA)** – A public hearing was held at 6:30 p.m. this evening without any public in attendance. This ten-year step-type tax

abatement program would allow borough-wide new development projects to increase their real estate tax payments by 10% each year. By year ten, 100% of property taxes will be paid. President Lineaweaver noted that the projects associated with the Lofts at Narrow and Motor Club took advantage of LERTA Ordinance provisions.

Motion to adopt the LERTA program ordinance. **Moved** by Ms. Leiendecker and seconded by Ms. Drobnick. **Motion carried 6-0.**

- c. **Ordinance 1206 Time Limit and Handicapped Parking Amendments** – President Lineaweaver noted the removal of a number of residential handicapped parking spaces and the proposed addition of two spaces, one on the 600 Block of Franklin Street, and one on the 200 Block of South Fourth Avenue. An update to time-limit parking would remove duplicate regulations on North Fifth Avenue.

Motion to adopt amendments to remove and add handicapped parking space designations and an update to time-limited parking. **Moved** by Ms. Bower and seconded by Mr. Kaag. **Motion carried 6-0.**

- d. **Resolution 2026-6 Experimental Parking Regulations** – A recommendation was made from the Traffic and Infrastructure Committee to add parking spaces to the west side of the 100 Block of North Seventh Avenue. The experimental regulations allow time for the public to comment prior to adoption. Next month, Borough Council will vote on advertising for an amendment to the ordinance.

Motion to approve experimental parking regulations on the 100 Block of North Seventh Avenue, between Reading Avenue and Walnut Street. **Moved** by Mr. Kaag and seconded by Ms. Graff. **Motion carried 6-0.**

8. **CONSULTANTS' REPORT:**

- a. **Solicitor's Report** – Mr. Becker did not have anything new to report at this time.

- b. **Engineer's Report** – Ms. Stevens reviewed the following action items:

1. **Fifth Avenue & Pine Street Pedestrian Crossing Project** – This grant-funded project was recommended to move to the design phase. Traffic Planning & Design, Inc. will do most of the design work, with Systems Design Engineering, Inc. assisting.

Motion to authorize Traffic Planning & Design, Inc. and Systems Design Engineering, Inc. to design the Fifth Avenue and Pine Street rapid flashing pedestrian crossing project. **Moved** by Ms. Leiendecker and seconded by Ms. Bower. **Motion carried 6-0.**

2. **Third & Penn Avenue Pedestrian Crossings Project** – The recent WalkWorks pedestrian safety audit identified this intersection as needing improvements. They will assist with cost estimates, with the understanding that these will be included in the transportation plan. A Multimodal grant application is due in July.

Motion to authorize Systems Design Engineering, Inc. and Traffic Planning & Design, Inc. to apply for a no-match Multimodal Transportation Fund Grant for pedestrian safety improvements at the Third & Penn Avenue intersection. **Moved** by Ms. Drobnick and seconded by Ms. Graff. **Motion carried 6-0.**

3. **PEMA Building Resilient Infrastructure & Communities** – Mr. Grassley noted that roughly 20 years ago, two dams were removed from the Wyomissing Creek, near the museum. Two years ago, the City inquired about storm surges flooding homes in that area. Removal of the dams lowered the water level but accelerated the flow along the creek, altering its structure. This has caused stream bank erosion. Grant funding could be used to rebuild the embankments. A letter of intent will be due this Friday for feedback on a stabilization project.

Motion to authorize Systems Design Engineering, Inc. to submit a letter of intent to apply to the Pennsylvania Emergency Management Agency (PEMA) for a Building Resilient Infrastructure and Communities Grant. **Moved** by Mr. Kaag and seconded by Ms. Leiendecker. **Motion carried 6-0.**

4. **Phase I Olive Street Waterline Replacement** – Authorization to begin the waterline replacement design for the 100 Block of Olive Street, between Buttonwood Street and Walnut Street, was requested, pending receipt of the grant agreement.

Motion to authorize Systems Design Engineering, Inc. to design the Phase I Olive Street Waterline Replacement Project between Buttonwood Street and Walnut Street, pending receipt of the grant contract. **Moved** by Ms. Leiendecker and seconded by Ms. Bower. **Motion carried 6-0.**

In lieu of the Berks County Planning Commission assisting several municipalities in a joint grant with the Army Corps of Engineers, we are applying directly for grant funding to replace the water main across the Buttonwood Street Bridge. It was recommended to increase the project cost to \$1 million to cover expenses associated with categorical exclusions and other required environmental studies. Next month, a scope of work will be presented for Borough Council's consideration.

Motion to accept the Engineer's report. **Moved** by Ms. Bower and seconded by Ms. Drobnick. **Motion carried 6-0.**

9. **COUNCIL PRESIDENT'S REPORT:** President Lineaweaver had nothing new to report this month.

10. **BOROUGH MANAGER'S REPORT:** Mr. Miller reviewed the following items:

- a. **Maillie, LLC Audit Reports** – Motion to accept the 2025 DCED and Tax Collector audit reports prepared by Maillie, LLC. **Moved** by Ms. Graff and seconded by Ms. Leiendecker. **Motion carried 6-0.**
- b. **Environmental Advisory Council Member** – Motion to appoint Jim Keller, an Associate Member, to a Voting Member of the Environmental Advisory Council with a term ending December 31, 2028. **Moved** by Mr. Kaag and seconded by Ms. Drobnick. **Motion carried 6-0.**
- c. **Riverfront Federal Credit Union Pig Derby** – Motion to approve the Riverfront Credit Union Pig Derby on June 6, 2026. **Moved** by Ms. Drobnick and seconded by Ms. Graff. **Motion carried 6-0.**
- d. **Armed Forces Day Parade** – A condensed parade, from Eighth Avenue to Third Avenue, is planned this year. To ensure that a request for road closure was submitted to PennDOT in a timely manner, a straw poll was conducted.

Motion to ratify approval of the Armed Forces Day Parade, and associated road closures on May 16, 2026. **Moved** by Mr. Kaag and seconded by Ms. Drobnick. **Motion carried 6-0.**

An update was provided on the Transportation Planning Grant that is moving forward. A draft Transportation Plan will be reviewed at the next steering committee meeting on May 11.

Mr. Miller also reported that the trestle painting project is scheduled to begin next Monday, April 27, weather permitting. The flaggers will be present for lane closures in both the east and west directions for this two-week project.

Motion to accept the Borough Manager's report. **Moved** by Ms. Leiendecker and seconded by Ms. Graff. **Motion carried 6-0.**

Ms. Stevens departed the meeting at 7:43 p.m.

11. **MAYOR'S REPORT:**

Mayor Kaag provided a verbal report noting a quiet month. A reminder was shared that the volunteer firefighters are hosting a 125th-anniversary event at the West Reading Fire Company following the Armed Forces Day Parade on May 16. Commemorative T-shirts are available for purchase.

Motion to accept the Mayor's report. **Moved** by Ms. Leiendecker and seconded by Mr. Kaag. **Motion carried 6-0.**

12. **DEPARTMENT REPORTS:**

a. **Police Department** – Chief Tornielli noted a new stat under Officer-Initiated Activity on his report for Bus Patrol violations for the Wyomissing Area School District that totaled 37 for the month, 83 for the year to date. Most of these violations are on Penn and South Fifth Avenues. President Lineaweaver noted a change in his daughter's bus stop to a mid-block location on Wayne Avenue, which discourages vehicles from ignoring the flashing red lights. He asked if the high school bus stop could also be moved to a mid-block location. Chief Tornielli will inquire with the school district.

Chief Tornielli noted a significant increase in directed patrols to 96 for the month. Due to the heightened threat environment, patrols were directed to critical infrastructure and key resources in the borough. On March 11, he met with the three churches in the borough to discuss safety concerns.

The radio refresh project with the county will begin in 2027. A ballpark figure was provided to allow the county to negotiate with Motorola. It was believed that the borough would save roughly 45% off the retail value and be able to finance the cost. It was noted that it is unnecessary to replace the mobile radios in the cars at this time.

Information on a traffic monitoring device that would not change driving behaviors was included in the report to enable in-house traffic studies, as recommended by the Traffic and Infrastructure Committee Chairman. This device, which includes a laptop, provides comprehensive hourly reports on cars, buses, and tractor-trailers that would assist with enforcement and the WalkWorks study, at a cost of \$5,355. This item had not been budgeted; therefore, approval to purchase was not requested at this time. Mr. Grassley offered to find room in the Public Works budget to facilitate a purchase this year.

The following action items were reviewed:

1. **Microsoft 365 Licenses** – Consideration was requested to convert the police department to Microsoft 365 G3 Licenses, including Entra ID, and migrate files from the physical server to Microsoft SharePoint. This project would enhance the security of police data and ensure that all

aspects of the network comply with the Criminal Justice Information Services (CJIS) standards. The total project cost is \$8,550 with a monthly fee of \$1,344. These expenses have been budgeted into the technology budget. The total increase for the year is \$2,600.

Motion to approve the budgeted conversion to Microsoft 365 G3 licenses. **Moved** by Ms. Leiendecker and seconded by Mr. Kaag. **Motion carried 6-0.**

2. **Control Tactics Training** – Chief Tornielli requested authorization to sign a contract with 10th Planet Ju Jitsu for use of their facility. Four times per year, officers do control tactics training as required by the Municipal Police Officers Education Training Commission (MPOETC). This type of training replaces the old use-of-force training. The total budgeted contract cost is \$4,000 for the year.

Motion to authorize the Chief of Police to enter into a contract with 10th Plant Jiu Jitsu for the budgeted control tactics training, not to exceed \$4,000. **Moved** by Ms. Graff and seconded by Ms. Drobnick. **Motion carried 6-0.**

Motion to accept the Police Department report. **Moved** by Ms. Leiendecker and seconded by Ms. Bower. **Motion carried 6-0.**

- b. **Public Works Department** - Mr. Grassley offered to answer any questions about his report, and noted that he met with representatives of the Reading Area Water Authority (RAWA), Borough of Wyomissing and Shillington, and Western Berks Water Authority (WBWA) to review WBWA's plans for improvements totaling \$43 million in the coming months. WBWA requested that the three boroughs reroute to the RAWA system as a test, should the need arise during construction. Mr. Grassley was uncomfortable with this request, noting that Wyomissing and Shillington Boroughs have not exercised their lines with RAWA, while West Reading Borough has exercised its line with RAWA roughly 25 times during the last five years. Mr. Grassley was certain that the service connection at Franklin Street with RAWA could support the borough, unless there was a water main break or fire. Five-inch water hoses, donated by the fire company, would be used to cross the Buttonwood Street bridge to back-feed services from fire hydrant to fire hydrant. A boil-water advisory would be necessary, but services would remain available.

The following action items were reviewed:

1. **Playground Drive Tree Removal** – Three proposals were requested to remove 22 trees and stumps along the residential side of Playground Drive from Linden Lane to Sycamore Road. The timeline for grant-funded improvements to Playground Drive is to remove trees this year, replace curbs and sidewalks in the spring of 2027, plant trees in the fall of 2027, and pave Playground Drive in 2028. It was noted that Martin Tree Service, LLC is a COSTARS Member. Mr. Becker requested a copy of the Martin Tree Service proposal to verify eligibility.

Motion to authorize Martin Tree Service, LLC to remove and stump grind all borough trees on the residential side of Playground Drive, pending confirmation of their COSTARS eligibility. **Moved** by Ms. Graff and seconded by Mr. Kaag. **Motion carried 6-0.**

2. **Cloverleaf Maintenance** – Three proposals were requested to mow, trim, and collect and dispose of trash on a bi-weekly basis in the Penn Avenue cloverleaf areas. T&H Lawn & Landscaping, LLC was the lowest proposal. A one-year agreement has been executed. Mr. Grassley noted that

the T&H Lawn & Landscaping proposal provided flexibility to cancel services in the event of drought. President Lineaweaver requested that this be explicit in the agreement and that all employees of T&H Lawn & Landscaping pass e-verification, as was requested of the previous contractor.

Motion to accept the lowest bidder's proposal to maintain the cloverleaf area. **Moved** by Ms. Leiendecker and seconded by Ms. Graff. **Motion carried 6-0.**

Motion to accept the Public Works Department report. **Moved** by Ms. Drobnick and seconded by Ms. Bower. **Motion carried 6-0.**

- c. **Fire Department** – Chief Moyer referred to his written report and added that the annual aerial and ladder testing was completed on April 9, and everything passed.

Chief Moyer noted that \$63,000 had been budgeted for the final bay door replacement. A proposal was received from Ben Druck Door Company for the Capital item below budget. The accordion-style doors are safer to operate and less expensive to maintain.

Motion to approve the purchase and installation of the remaining bay door through a COSTARS vendor in the amount of \$60,861.32. **Moved** by Ms. Leiendecker and seconded by Ms. Drobnick. **Motion carried 6-0.**

Motion to accept the Fire Department report. **Moved** by Ms. Drobnick and seconded by Mr. Kaag. **Motion carried 6-0.**

- d. **Code Department** – Mr. Moyer referred to his report and noted an occupancy inspection performed today at 448 Penn Avenue and 500A Penn Avenue, both of which had two minor things in need of correction before issuance of a commercial certificate of occupancy. The growing season is upon us, and reminders to trim grass have been issued.

Motion to accept the Code Department report. **Moved** by Ms. Leiendecker and seconded by Ms. Bower. **Motion carried 6-0.**

- e. **West Reading Community Revitalization Foundation (WRCRF)** – In the absence of Mr. Price, President Lineaweaver provided highlights from his written report.

- The Craft Pretzel and Beer Fest was held last weekend with 78 vendors.
- The April 2nd Friday event was not as packed with events as the upcoming events.
- College night was held on Thursday, April 16, with six participating businesses and five colleges.
- Deep Roots Café, 22 N. Sixth Avenue, held a ribbon-cutting ceremony.
- Mr. Price presented on behalf of Main Street at the Commercial and Industrial Council for the Reading Berks Association of Realtors.
- Registration for Art on the Avenue is now open; there are 14 spaces available on the borough lot at 433 Penn Avenue.
- A lease has been signed with OakTree Advertising for the bus shelters to make repairs and fill the spaces with advertisements.

Motion to accept the WRCRF report. **Moved** by Mr. Kaag and seconded by Ms. Leiendecker. **Motion carried 6-0.**

13. **COMMITTEE / COMMISSION REPORTS:**

- a. **Recreation Commission** – Mr. Esterly requested consideration of approving the list of hires or rehires for the pool and playground seasonal staffing. He indicated that the management team has been secured. President Lineaweaver reviewed the list that included an assistant manager for the pool at \$16 per hour, a head lifeguard at \$15 per hour, twelve lifeguards at \$12 per hour, a playground manager at \$15 per hour, and a playground leader/pool front desk person at \$10 per hour.

Motion to approve the list of hire and rehire pool and playground seasonal staff. **Moved** by Ms. Leiendecker and seconded by Ms. Graff. **Motion carried 6-0.**

Mr. Esterly spoke about the Easter Egg Hunt held in March. A few changes may be incorporated next year to accommodate the younger children. The weather cooperated with the Fishing Rodeo this year. A thank you was offered to Adam Wrestler for volunteering his time to help the children catch and fillet fish. The first Porch Fest event has generated a lot of interest. Vines & Vibes is scheduled for May 17, as is pool orientation. Ms. Drobnick shared that Yoga in the Park and Zumba in the Park will begin on May 2 at 9 AM and 10 AM, respectively.

Motion to accept the Recreation Commission report. **Moved** by Ms. Leiendecker and seconded by Ms. Bower. **Motion carried 6-0.**

- b. **Planning Commission** – The April Planning Commission meeting was canceled.
- c. **Economic Development Committee** – Mayor Kaag noted the ability to meet this month with just a quorum. The appointment of a Chair was tabled until a full committee is present to vote. Updates were provided to the proposed West Reading Business Improvement District (WRBID), and a general review of information pertinent to this meeting was discussed.

Motion to accept the Economic Development Committee report. **Moved** by Ms. Drobnick and seconded by Ms. Graff. **Motion carried 6-0.**

- d. **Environmental Advisory Council** – Mr. Kaag referred to the minutes and offered to answer any questions. The spring clean-up and free market events took place last weekend. These were successful events despite the dreary weather. Another event is being planned for November.

Motion to accept the Environmental Advisory Council report. **Moved** by Ms. Bower and seconded by Ms. Leiendecker. **Motion carried 6-0.**

- e. **Traffic and Infrastructure Committee** – Mr. Kaag referred to the minutes and offered to answer any questions. The action items from this meeting were addressed earlier under Ordinances and Resolutions. President Lineaweaver spoke of a Right-of-Way Agreement being drafted to allow 559 Penn Avenue to create two handicap ramps on the North Sixth Avenue side of the building. It was noted that the space is being reconfigured from one unit to three, with two new entrances to the structure from Sixth Avenue.

Motion to accept the Traffic and Infrastructure Committee report. **Moved** by Ms. Dronick and seconded by Ms. Leiendecker. **Motion carried 6-0.**

- f. **Shade Tree Commission** – A quorum was available for this month’s meeting. Ms. Graff spoke of a letter drafted by a member of the commission to potentially distribute to property owners in instances where a planting strip is not available, but a borough tree had been removed from private property to determine an interest in replanting a borough tree. A draft of the letter was recommended for review by the borough solicitor.

Motion to accept the Shade Tree Commission report. **Moved** by Mr. Kaag and seconded by Ms. Leiendecker. **Motion carried 6-0.**

- g. **Safety Committee** – President Lineaweaver noted review of office safety this month.

Motion to accept the Safety Committee report. **Moved** by Ms. Drobnick and seconded by Ms. Graff. **Motion carried 6-0.**

- h. **Finance Committee** – The April Finance Committee meeting was canceled.

14. **TREASURER’S REPORT:**

- a. **Transfer of Funds** – President Lineaweaver noted receipt of real estate taxes this month and a request to transfer funds to a higher-rate interest account. Interest income from the Sweep account provided an average daily yield of 3.37% this month.

Motion to transfer \$475,000 from the M&T General Fund to PLGIT Prime. **Moved** by Mr. Kaag and seconded by Ms. Bower. **Motion carried 6-0.**

- b. **Financial Statement Ending 3/31/2026** – There were no questions or comments.

- c. **Payment Approval Report 3/18/26 to 4/14/26 and 4/15/26 to 4/21/26** – There were no questions or comments.

Motion to approve the financial statement ending 3/31/2026, and Payment Approval Reports of 3/18/26 through 4/21/26. **Moved** by Ms. Leiendecker and seconded by Ms. Drobnick. **Motion carried 6-0.**

15. **PUBLIC COMMENT:**

Mr. Rogers spoke of his participation in the Pedestrian Safety Audit earlier this month that traversed from the elementary school to Franklin Street, Fifth Avenue, Delaney Circle, Olive Street, and Buttonwood Street. He noted that a police officer had parked in the vicinity of Delaney Circle on their return walk, which elicited motorists to yield to pedestrians and stop at stop signs. The group was able to proceed back towards the school safely.

Mrs. Livingood shared her experience as the Easter Bunny years ago, noting that it’s very claustrophobic inside the costume, but worth it to see the excited children. Secondly, Mrs. Livingood requested that the Pedestrian Safety Audit review the intersection of Sunset Road and Fifth Avenue, noting that motorists do not stop at the stop sign, nor yield to pedestrians.

Ms. Leiendecker announced that tonight will be her last meeting as a member of Borough Council. She noted that she grew up in West Reading and has enjoyed her time here. Her new employment is in Lansdale, and she plans to move to Collegetown next month. She enjoyed getting to know everyone.

President Lineaweaver expressed his appreciation of Ms. Leiendecker’s time on Borough Council, noting that she has asked some tremendously good questions that have led us down some great paths while

making decisions. He will miss her input and candor. A letter of resignation will be available during our next meeting.

President Lineaweaver stated that the WRBID meeting scheduled for tomorrow night is not needed and has been canceled.

16. **ADJOURNMENT:** Motion to adjourn the meeting at 8:35 p.m. **Moved** by Mr. Kaag and seconded by Ms. Bower. **Motion carried 6-0.**

Respectfully submitted,

Cynthia Madeira
Borough Secretary