

**BOROUGH OF WEST READING  
PLANNING COMMISSION**

**WEDNESDAY, MAY 3, 2017**

The West Reading Planning Commission met for their regular meeting on Wednesday, May 3, 2017 at Borough Hall with the following persons present: Chair Philip Wert, Vice Chair Christopher Lincoln, Jennifer Bressler, Terry Siggins, Oswald Herbert, Nicholas Imbesi, Cathy Hoffman, Borough Manager, Thomas Unger, Engineer and Cynthia Madeira, Assistant to the Manager. Christin Kelley was unable to attend.

**Visitors:** None

Mr. Wert called the meeting to order at 7:00 p.m.

There was no public comment.

**Approval of the Minutes**

Motion to approve the April 5, 2017 minutes. **Moved** by Mr. Imbesi and seconded by Mr. Lincoln. **Motion carried 6-0.**

**Vanity Fair Annexation / Lot Consolidation Plan**

Mr. Unger noted the third set of revised plans submitted for review consolidates all subdivision / lot line changes for all of the Vanity Fair Properties in both West Reading and Wyomissing Boroughs. Easements for Cherry Street, Eighth Avenue and the neighboring Narrow Fabric parcel are included on the plans. The only outstanding item is a draft legal description / deed for the new consolidated lot.

**Motion** to recommend Borough Council approve the subdivision of Vanity Fair Annexation / Lot Consolidation Plan by Mr. Herbert and seconded by Mr. Siggins. **Motion carried 6-0.**

**New Business**

Mr. Herbert inquired as to potential regulations for property owners along Penn Avenue where UGI has begun to install gas meters to the front of these properties. Discussions on historic district designation and decorative covers followed. Mrs. Hoffman noted this topic was previously discussed at length with Council and the Solicitor.

**Old Business**

- a. **Joint Comprehensive Plan Update** – Mrs. Bressler provided a 2013 land use map to review and note any changes as requested during her attendance to last months meeting. Also, Mrs. Bressler noted the Joint Plan’s request for a mailing list to survey residents. Mrs. Hoffman requested a timeframe for survey request mailing to possibly include a note within the 2<sup>nd</sup> quarter utility billing.
- b. **Codification Update:**

Chapter	Title	Action Needed	Decision
152	Animals, Article I, Keeping of Certain Animals	Missing wording from § 152-13.	Insert “is prohibited” in § 152-13.

188	Code Enforcement, Article I, Code Enforcement	Change Code Hearing Board to County Appeals Board?	The County Appeals Board hears UCC related items. A hearing board needs to be established for property maintenance items, possibly the Planning Commission.
281	Municipal Claims & Liens	Revise to allow the Borough to collect attorneys' fees?	Inquire with Keith Mooney
341	Property Maintenance, Article I, Minimum Standards for Buildings & Property	Remove duplications between Property Maintenance and Nuisance Ordinances regarding abandoned vehicle	Remove abandoned vehicles from Property Maintenance.
400	Subdivision & Land Development	Restore dropped text from Earthmoving Activity, driveways serving single family and multi-family lots and driveway width	Restored dropped text as shown.
430	Vehicles & Traffic	§ 430-21 prohibited parking entries for Spruce Street that have "OR" separating them and bus stop parking prohibition references that are outdated.	§ 430-21 Delete "OR" row. § 430-28 Delete Section A Bus Line and update Section B with current Barta Bus stops.

- c. **Zoning Changes (traffic circle overlay, etc.)** – Tabled to next month.
- d. **Code Review** – Tabled to next month.

### Adjournment

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Cindy Madeira  
 Assistant to the Manager