

**BOROUGH OF WEST READING  
SPECIAL BOROUGH COUNCIL MEETING**

**July 25, 2025 – 4:00 p.m.**

West Reading Borough Council held a special meeting at Borough Hall on Friday, July 25, 2025, with the following persons present: Council President Ryan Lineaweaver; Pro-Tem Patrick Kaag; Council Members Bethany Bower and Denise Drobnick; Solicitor Daniel Becker; Public Works Director Kerry Grassley; Code Department Manager and Fire Chief Chad Moyer; Borough Manager Randall Miller; and Borough Secretary Cynthia Madeira. Council Vice President Philip Wert, Council Members Zachary Shaver, Zanna Leiendecker and Mayor Samantha Kaag were unable to attend.

**VISITORS:**

James Rogers, Resident

1. **CALL TO ORDER:** Council President Ryan Lineaweaver called the meeting to order at 4:06 p.m., which was followed by the Pledge of Allegiance and Roll Call.
2. **PUBLIC COMMENT:** There were no public comments.
3. **ORDINANCE 1194 DEPUTY TAX COLLECTOR:**  
An ordinance to appoint a Deputy Tax Collector through the end of the year has been advertised and an appointment requested.

Motion to appoint Cynthia Madeira as an additional Deputy Tax Collector with a term to expire at the end of Tax Collector Nathalie Kulesa's term. **Moved** by Mr. Kaag and seconded by Ms. Bower. **Motion carried 4-0.**

4. **RESOLUTION 2025-22 BALLFIELD DUGOUT FENCING AND FOUL POLE GRANT:**  
The Recreation Director is seeking funding to improve the ballfield through the Gilmore-Henne Community Fund that supports local playgrounds. In-kind services would be performed by the Public Works Department to lessen the amount of grant funding requested.

Motion to provide a letter of support to the Gilmore-Henne Community Fund for a grant request of \$34,990 to be used for the purchase and installation of dugouts, fencing and foul poles at the ballfield, and to commit to \$7,610.32 of in-kind services for concrete pads and installation of foul poles. **Moved** by Ms. Bower and seconded by Ms. Drobnick. **Motion carried 4-0.**

5. **PUMP STATION WIRELESS ALARM SYSTEM:**  
Mr. Grassley referred to an incident in April, while away on vacation, when a pump station failed. A resident called to report a sewer backup. A wireless alarm system would provide an early warning and allow actions to be taken remotely. The equipment and three-year cellular service costs through a Costars vendor for two alarms are \$13,635. This would be funded through the sewer fund.

Motion to purchase web-based cellular monitoring equipment for the Olive Street and Borough Garage pump stations. **Moved** by Mr. Kaag and seconded by Ms. Drobnick. **Motion carried 4-0.**

6. **PAVING 433 PENN AVENUE:**  
Mr. Miller recommended tabling this discussion until decisions have been made with the adjacent property. He noted a current evaluation by the Public Works Department to repair the base as needed and apply a seal coating. The action was tabled.

7. **TRANSER OF PUBLIC AUCTION VEHICLES TO HIGHEST BIDDERS:**

Mr. Miller noted that only two payments have been received to date for the four auctioned vehicles and requested, due to his two-week vacation that begins on Monday, to authorize another individual to oversee these responsibilities.

Motion to amend the authorization to oversee the delivery of auctioned vehicles and to execute and deliver any titles, instruments or other documents to the Borough Secretary. **Moved** by Ms. Drobnick and seconded by Mr. Kaag. **Motion carried 4-0.**

8. **PUBLIC COMMENT:** Mr. Rogers inquired as to plans to create additional parking along Penn Avenue and Tulpehocken Avenue near 433 Penn Avenue. Mr. Miller confirmed that breakaway curbing will be placed to create additional parking spaces adjacent to 433 Penn Avenue.

9. **ADJOURNMENT:** Motion to adjourn the meeting at 4:18 p.m. **Moved** by Mr. Kaag and seconded by Ms. Bower. **Motion carried 4-0.**

Respectfully submitted,

Cynthia Madeira  
Borough Secretary