



West Reading Shade Tree Commission

Draft Meeting Minutes

December 2nd, 2024

1. Call to Order (6:00pm)

- Members present: P. Kaag, K. Grassley (Public Works Director), Z. Shaver, Jean Witmer

2. Public Comment

- none

3. Approval of Minutes (October 7th, 2024)

- Motion made by Z. Shaver & K. Grassley. (Approved)

4. Old Business

- (Tree Planting) - K. Grassley: 6-8 trees donated by private citizen and planted along walking trail (parallel to Old Wyomissing Rd). All are native trees and spaced properly, installed 5 foot trunk protectors. Also stated that the extended drought conditions are not optimal for other scheduled plantings for this Fall, inquired about moving remaining “planting” funds to following year.
- (Tree Trimming) – K. Grassley: Some trees will be trimmed on Pine St (all of Pine St), 300 Block of Sunset Rd, Playground Dr, Linden Ln.
- (Tree Removals) – (402/404 Oak Terrace) – P.Kaag: Asked commission for consideration to remove Oak tree after in-person evaluation, due to signs of decay from previously healed pruning areas, increased risk of limb failure on

larger limb overhanging parts of home, and main root mass well above ground level. Motion made by K. Grassley & Z. Shaver. (Approved)

- (404 Playground Drive) – P.Kaag: Asked commission for consideration to remove Honey Locust tree after in-person evaluation, due to signs of decay on multiple large limbs, significant raising of the sidewalk panels, and main root mass well above ground level. Motion made by K. Grassley & J. Witmer. (Approved)
- (Tree Watchlist) – K. Grassley: 4th & Pine St. Zelcova on northwest corner of intersection. Bark is stripped bare on some branches at the center of the tree.

5. New Business

- *Spoke on removals of specific trees on Oak Terrace & Playground Drive

6. Adjournment (6:21pm) motion by Z. Shaver & K. Grassley. (Approved)