

Business Meeting Agenda

Borough of West Reading Council
 Tuesday, June 18, 2024 – 7:00 p.m.

1.	Call to Order, Pledge of Allegiance, Roll Call ___ Ryan Lineaweaver, President ___ Patrick Kaag, Pro-Tem ___ Zanna Leiendecker, Member ___ Zachary Shaver, Member ___ Daniel Becker, Solicitor ___ Philip Wert, Vice President ___ Bethany Bower, Member ___ Denise Drobnick, Member ___ Samantha Kaag, Mayor ___ Richard Sichler, Interim Borough Manager
2.	Executive Session: <i>Borough Council held an executive session on Tuesday, June 18, 2024, at 6:30 p.m. to discuss personnel matters and potential litigation pertaining to a liquor license transfer and the Lofts at Narrow.</i>
3.	Agenda Amendments
4.	Public Comment: <i>*Per Resolution 2016-1: Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of West Reading will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to info@westreadingborough.org prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.</i>
5.	Approval of Minutes a. May 21, 2024 – Regular Meeting 1) Action Item: <i>Consideration to approve the minutes.</i>
6.	Ordinances / Resolutions a. Ordinance - Time Limit & Special Purpose Parking Amendments 1) Action Item: <i>Consideration to authorize the advertisement of 20-minute parking spaces along Penn Avenue, 3-hour parking, additional accessible parking spaces, and bus stop designation along the 300 block of South Seventh Avenue, an accessible parking space on North Sixth Avenue, and 3-hour parking on South Third Avenue Penn Avenue to Court Street.</i> b. Resolution 2024-15 Extension of Local Disaster Emergency 1) Action Item: <i>Consideration of adopting an extension to the Proclamation of Local Disaster Emergency through the July 16, 2024 Council meeting.</i> c. Resolution 2024-16 Public Record Request Policy 1) Action Item: <i>Consideration of adopting a revised policy to facilitate requests for public records that would include the ability to refuse verbal or anonymous requests and identify records sought with sufficient specificity to ascertain which records are being requested.</i>
7.	Consultants' Reports a. Solicitor's Report b. Engineer's Report 1) Action Item: <i>Consideration of authorizing payment in the amount of \$269,990 of grant funds to Berkshire Systems Group, Inc. for their work performed to date for the Security Upgrade Project.</i>
8.	Council President's Report
9.	Borough Manager's Report 1) Action Item: <i>Consideration of accepting a letter of resignation from Ty Gardner from the Environmental Advisory Council</i>
10.	Mayor's Report
11.	Department Reports a. Police Department b. Public Works c. Fire Department d. Code Department e. West Reading Community Revitalization Foundation Report

12.	Committee / Commission Reports <ul style="list-style-type: none">a. Diversity Equity & Inclusion Taskforce – May 2024 – Cancelledb. Recreation Commission – June 4, 2024 – Cancelled<ul style="list-style-type: none">1) Action Item: Consideration of approving the list of seasonal staff hires.2) Action Item: Consideration of approving a rate increase for the Concession Stand Manager who holds a ServSafe Certification to \$15 per hour.3) Action Item: Consideration of approving a rate increase for the Concession Stand Assistant Manager to \$13 per hour.c. Planning Commission – June 5, 2024d. Economic Development Committee – June 10, 2024 – Cancellede. Environmental Advisory Council – June 13, 2024 – Workshopf. Traffic & Infrastructure Committee – June 12, 2024 – Cancelledg. Shade Tree Commission – June 3, 2024 – Cancelledh. Safety Committee – June 13, 2024i. Finance Committee – June 13, 2024 – Cancelled
13.	Treasurer’s Report <ul style="list-style-type: none">a. Financial Statement – 5 months ending 5/31/2024b. Payment Approval Report – 5/21/24 to 6/14/24 & 6/15/24 to 6/18/24<ul style="list-style-type: none">1) Action Item: Consideration to approve the financial statement ending 5/31/24 and payment approval reports of 5/21/24 through 6/18/24.
14.	Public Comment
15.	Adjournment