

**BOROUGH OF WEST READING  
PLANNING COMMISSION**

**WEDNESDAY, NOVEMBER 2, 2016**

The West Reading Planning Commission met for their regular meeting on Wednesday, November 2, 2016 at Borough Hall with the following persons present: Chair Philip Wert, Vice Chair Christopher Lincoln, Jennifer Bressler, Christin Kelley, Terry Siggins, Oswald Herbert and Nicholas Imbesi.

**Visitors:** None

Mr. Wert called the meeting to order at 7:04 p.m.  
There was no public comment.

**Approval of the Minutes**

**Moved by** Mr. Herbert and seconded by Ms. Kelley to approve the minutes of September 7, 2016. **Motion carried.**

Ms. Kelley congratulated Ms. Bressler on receiving her Master Planner designation from the Center for Excellence in Local Government.

**Joint Comprehensive Plan**

Mr. Wert reported that he and Mr. Herbert had attended a Joint Comprehensive Plan earlier in the evening and that Spring Township, Sinking Spring Borough, Wyomissing Borough, the School District and the County had been represented. He noted that as a result of their discussions, it was determined that it would be better for the County to take on the task of updating the Plan rather than bidding it out. As part of this process, the Borough must adopt a resolution to enter into an intergovernmental agreement with all of the other municipalities. He also noted that the proposed cost is \$24,000 to \$32,000 however that this would not include any hearings or advertising. As well, a Joint Comprehensive Plan Committee will be formed to oversee the process which has an eighteen month timeline. The first meeting will potentially be held in February. Mr. Wert asked that \$8000 for the Plan be budgeted for 2017 along with the \$2000 that is normally budgeted for the Planning Commission. Council will be required to appoint three persons to sit on the Committee which will meet monthly until the Plan is adopted and then once yearly.

**Mini Cell Towers**

The proposed Wireless Communication Facilities ordinance, prepared by SDE, was discussed at length. An error was noted on page 5 which should state 'CB' for Central Business. As well, a reference to off-street parking under General Standards subsection (h) was questioned.

**Moved by** Mr. Lincoln and seconded by Ms. Kelley to recommend to Council the approval of the proposed WCF ordinance, subject to clarification of the parking reference, and review by the solicitor. **Motion carried.**

**ADJOURNMENT**

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Cathy Hoffman  
Borough Secretary